



**FEINDEF 2023**

**International Defence & Security Exhibition**

17, 18 and 19 MAY 2023

Organised by:  
**FEINDEF FOUNDATION**  
 Paseo de las Delicias, 20 7ª Planta  
 28045 • Madrid  
 Tel. 91 496 06 05  
 Email: marketing@feindef.com

## FEINDEF 2023 EXHIBITOR PARTICIPATION FORM

PLEASE FILL OUT IN CAPITAL LETTERS

SEND, SIGNED AND STAMPED, by email to comercial@feindef.com or by postal mail to Paseo de las Delicias, 20, 7ª Planta 28045 • Madrid

### 1. DETAILS OF EXHIBITOR COMPANY

Name or company name: ..... Spanish tax ID (CIF/NIF): .....

Registered address: ..... Post code: .....

City: ..... Province: ..... Country: .....

Landline: ..... Email: ..... Fax: ..... Website: .....

### 2. SECTOR AND SUBSECTOR\*

\* Fill out according to the classification detailed in General Terms & Conditions, Thirteen: Sectors & subsectors that are the object of the exhibition

SECTOR <i>(Tick only one)</i>		
<input type="checkbox"/> Land	<input type="checkbox"/> Weaponry & munitions	<input type="checkbox"/> Consulting & engineering
<input type="checkbox"/> Naval	<input type="checkbox"/> Electronics, communications & ICT	
<input type="checkbox"/> Aerospace	<input type="checkbox"/> Logistics, auxiliary & services	
SUBSECTOR: .....		

DO YOU EXHIBIT LIFE-SIZE REAL OR DUMMY WEAPONS AND/OR DEFENCE MATERIALS?: YES\*  NO

\* If the response is yes, bear in mind that which is established in General Terms & Conditions, Twelve: Forms required, permits and licenses

### 3. CONTACT PERSON

Contact person: ..... Dept.: .....

Landline: ..... Mobile: ..... Email: .....

### 4. INVOICING DETAILS (only fill in if they are different than those above)

Name or company name: ..... Spanish tax ID (CIF/NIF): .....

Registered address: ..... Post code: .....

City: ..... Province: ..... Country: .....

### 5. PARTICIPATION CATEGORIES AND RATES (Only pick one option)

a) HIRING OF FLOOR SPACE + MODULAR STAND (If choosing this category, please tick the option chosen)

- Hiring of floor space + 9m2 modular stand (3x3 m): ..... 3750 euros + 10% VAT
- Hiring of floor space + 18m2 modular stand (6x3 m): ..... 5400 euros + 10% VAT
- Hiring of floor space + 36m2 modular stand (6x6 m): ..... 6600 euros + 10% VAT
- Hiring of floor space + 60m2 modular stand (6x10 m): ..... 8350 euros + 10% VAT

b) HIRING OF FLOOR SPACE (If this category is selected, please specify the number of m2 being requested and the resulting cost)

30 m2 to 100 m2: ..... 330 euros/m2 + 10% VAT

100 m2 to 200 m2: ..... 310 euros/m2 + 10% VAT

Over 200 m2: ..... 290 euros/m2 + 10% VAT

m2 =  euros + 10% VAT

Participation fee for CO-EXHIBITOR companies:

**CO-EXHIBITOR** ..... 300 euros + 10% VAT

PAVILION:  STAND NUMBER:

## 6. PAYMENT PROCEDURE

Payment shall be made by bank transfer to the FEINDEF FOUNDATION to account number ES42 0049 5115 3226 1627 0453, sending us the deposit or transfer receipt after making payment.

1st payment: 40% + 10% VAT within the 30 days following your confirmation as an exhibitor at FEINDEF 2023 and receipt of the pertinent bill

2nd payment: 60% + 10% VAT up to 90 days before the Exhibition assembly start date. Deadline 13 February 2023.

I have read and accept the GENERAL TERMS & CONDITIONS in this form that appear below, as well as those detailed in the document GENERAL TERMS & CONDITIONS FOR PARTICIPATION AT FEINDEF 2023. I understand and accept that both documents shall become my participation agreement for FEINDEF 2023, after my registration has been completed as established in point 6 (Booking) of the aforesaid document GENERAL TERMS & CONDITIONS FOR PARTICIPATION AT FEINDEF 2023.

## EXHIBITOR SIGNATURE AND STAMP

Date: .....

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## GENERAL TERMS & CONDITIONS

### One - Organisation

The organisation of FEINDEF 2023 is undertaken by the FEINDEF FOUNDATION, with registered address at Paseo de las Delicias, 20 7ª Planta 28045 Madrid and Spanish Tax ID (NIF) G-01965441.

The FEINDEF FOUNDATION designates the METALIA GROUP as the entity in charge of providing the support services required for the planning and material execution of the FEINDEF 2023 event.

### Two - Object of the agreement

The object of the present agreement is to be an exhibitor at the FEINDEF 2023 event, which shall be held at the Feria de Madrid (IFEMA) - Pavilions 8 and 10, on 17, 18 and 19 May 2023. From 9.30am to 6.00pm.

The present agreement shall enter into force when it is signed and shall remain in force until the event has ended.

The basic services included for exhibitors are the hiring of the space, compulsory insurance policies (civil liability and damages insurance), exhibitor passes and invitations, one parking space and inclusion on Exhibition promotional materials. These services may be extended in accordance with the conditions established in the document GENERAL TERMS & CONDITIONS FOR PARTICIPATION AT FEINDEF 2023, according to the participation category.

### Three - Payment amount and method

**3.1** - The exhibitor shall pay the FEINDEF FOUNDATION the amount established depending on the category chosen:

Payment shall be made by bank transfer to the FEINDEF FOUNDATION to account number ES42 0049 5115 3226 1627 0453, sending us the deposit or transfer receipt after making payment.

1st payment: 40% + 10% VAT within the 30 days following your confirmation as an exhibitor at FEINDEF 2023 and receipt of the pertinent bill

2nd payment: 60% + 10% VAT up to 90 days before the Exhibition assembly start date Deadline 13 February 2023.

**3.2** - According to legislation in force on the value added tax, non-Community companies, non-Spanish Intra-Community companies registered in the Register of Intra-Community Operators (ROI per its Spanish acronym), embassies, consulates and international organisations recognised by Spain shall be exempt from VAT.

### Four - Breach of timelines

If the aforesaid payments are not made within the established timelines, the exhibitor shall lose all rights to the spaces booked, as well as the amounts paid, where Event organisation can assign the booked spaces to other companies or dispose of them for its own use.

### Five - Installation and decoration of stands

No decorative items and/or signage can project outside of the perimeter of the stand.

Exhibitors must respect provisions in force related to the decoration and assembly of their stands, as indicated by Event organisation. The removal or replacement by the exhibitor of any training item on the stand shall not lead to a price reduction.

All material used, both structural and electronic, is hired and any damage or wear shall be billed according to the rate in force.

In addition, all exhibitors can book the services detailed in the IFEMA Services Catalogue, which will be mailed to them after signing.

The exhibitor company must provide all graphic materials needed to design and operate the stand. This material must be submitted to the organisation 3 months before the event is held.

### Six - Assignment of spaces

The assignment of spaces shall be the exclusive competence of Event management. When assigning spaces, it shall bear in mind – to the degree possible – grouping sectors together for the event, as well as the application date, harmony between spaces and any other circumstance that has an impact on improving the event. Event management reserves the right to modify the site if exceptional circumstances thus require, without exhibitors having the right to any compensation. In this case, it shall try to assign a space with similar characteristics to those initially assigned.

## **Seven - Exhibitors' obligations**

**7.1.-** Payment of amounts due before deadline: If payment is not made before the deadlines, exhibitors shall lose all rights to the booked space, where the space shall become available to Event management, which may offer it to other companies. Occupying the exhibition space shall never be authorised until full payment has been made for both the space and services.

**7.2.-** Prohibition of dangerous activities: Any activities that entail a danger or risk of accident throughout the exhibition grounds are prohibited. Both with regard to the objects exhibited and items for stand assembly and decoration, they must be compliant with all workplace health and safety rules applicable for their transport, assembly, handling, operation and dismantling.

**7.3.-** Prohibition of assignment: The partial or total assignment of exhibitor rights to third parties is not permitted. They can exclusively be the companies that sign and stamp the present document (except when previous authorisation is received from Event management).

Exhibitors' breach of the obligations detailed in this point shall determine the loss of rights to the assigned or unoccupied space, where the space in question shall become available to Event management, which may offer it to other applicants. The exhibitor shall never have any right to any type of compensation or reimbursement of any amounts paid.

## **Eight - Renunciation**

Any exhibitor's tacit or express renunciation to participate at the holding of FEINDEF 2023 is due reason for loss of the amounts paid. If the renunciation takes place within the sixty (60) days before the start of the event, they can be required to fully pay for the space, even when it is later occupied by another exhibitor.

## **Nine - Applicable regulations**

9.1. Exhibitors must comply with all regulations applicable for participation at FEINDEF 2023 specified in point 2 of the document GENERAL TERMS & CONDITIONS FOR PARTICIPATIONS AT FEINDEF 2023 that have been sent to them with this form.

Exhibitors shall be particularly vigilant of complying with IFEMA Safety Rules and those that are legally applicable pursuant to state, autonomous community and local legislation, including the current Spanish Law on Occupational Risks and its implementing regulations. With regard to the IFEMA General Rules for Specific Participation, they are set out in the document attached to the present agreement and compliance with them is compulsory.

9.2. Exhibitors know and accept the IFEMA General Rules for Specific Participation for Exhibitors, which is attached as an appendix to the present agreement.

**9.3.** On data protection: pursuant to the terms of current regulations: Organic Law 3/2018 of 5 December on Personal Data Protection and Guarantee of Digital Rights, which adapts Spanish data protection regulations to Regulation (EU) 2016/679 by the European Parliament and Council of 27 April 2016, the FEINDEF FOUNDATION notifies exhibitors of the collection and processing of personal data for the purpose of handling any type of management process related to exhibitors. Data shall not be assigned to third parties, except due to legal obligation or when the provision of a service involves the need for a contractual relationship with a data processor.

All exhibitors have the right to access, rectify and erase erroneous data, request restricted processing of their data, as well as opposing or withdrawing consent at any time. With regard to their rights, they may access, rectify and erase data, restrict their use and even oppose their processing, among other rights, by sending us an email at [marketing@feindef.com](mailto:marketing@feindef.com) or by postal mail addressed to Paseo de las Delicias, 20 7ª Planta 28045 • Madrid.

## **Ten - Exhibitor services offered by IFEMA**

Following regulations in force, the FEINDEF FOUNDATION shall notify its exhibitors of the assignment of their data to IFEMA for mailing the Services Catalogue marketed for the event.

If requesting the provision of any service, the data the exhibitor provided shall be added to an IFEMA file with the aim of managing their provision. IFEMA may use these data to make periodic communications, including electronically, to notify of exhibition activity – activities, contents and services – as well as sending them, under an obligation of confidentiality, to the companies collaborating with IFEMA in their provision, exclusively for the purpose of sending information about them and handling their tasks. The rights to access, rectify, oppose and erase these data may be exercised by sending a letter addressed to IFEMA: Data Protection, PO Box 67,067 (28080), Madrid, or by sending an email to: [protecciondedatos@ifema.es](mailto:protecciondedatos@ifema.es).

The services offered exclusively by IFEMA that must be booked directly with them include services like: compressed air, water outlets, Wi-Fi, internet, stand cleaning, etc. Event organisation shall provide a URL created by IFEMA with the services and rates offered exclusively for this event with enough advance prior to the holding of the event.

The deadline for booking the services mentioned in the previous paragraph is THIRTY (30) days before the assembly start date. IFEMA reserves the right to turn down requests for services received after this date.

If the provision of requested services is accepted within FIFTEEN (15) days before the assembly start date, during assembly or the holding of the Event, IFEMA shall apply a 25% surcharge to the rate established.

A service can be cancelled within FIFTEEN (15) days prior to the assembly start date or during assembly by paying 40% of the rate in question. If a service already provided is cancelled, 100% of its cost must be paid.

IFEMA shall establish controls for the entrance of goods so that only exhibitors that have already paid for the services requested in the IFEMA Services Catalogue are admitted entry.

## **Eleven - Change of dates or temporary suspension due to force majeure**

If, for reasons of force majeure, not attributable to Event organisation, the holding of the exhibition must be deferred to other dates in 2023, 50% of the price of the stand will be reimbursed. Exhibitors shall never lose the 50% withheld, since their stands shall continue to be booked and the withheld amounts shall be employed for holding the event on the new dates. If the exhibition is postponed until 2024, 70% of the price of the stand will be reimbursed. Exhibitors shall never lose the 30% withheld, since their stands shall continue to be booked and the withheld amounts shall be employed for holding the event on the new dates.

## **Twelve - Permits and licenses**

Exhibitors must hold the licenses or permits that are legally required for their possession, exhibiting or use of any types of goods being exhibited in the assigned space, as well as the submission on time and in the correct format of the documentation required by Event organisation for real or dummy weaponry or defence materials at real size.

Exhibitors authorise the total or partial reproduction of the products exhibited that the FEINDEF FOUNDATION could possibly need and/or reproduce in its promotional materials.

### Thirteen - Sectors and subsectors that are the object of exhibition

SECTOR	SUBSECTORS	
Land	Vehicles	Maintenance & ACV
	Systems & equipment	Auxiliary industry & spare parts
	Simulation	
Naval	Military vessels	Underwater systems
	Submarines	Simulation
	Police & rescue vessels	Maintenance & ACV
	Other boats	Auxiliary industry & spare parts
	Systems & equipment	
Aerospace	Aircraft	Satellite services
	Helicopters	Land segment
	RPAS	Satellite systems & equipment
	Air systems & equipment	Maintenance & ACV
	Simulation	Auxiliary industry & spare parts
	Satellites	
Weaponry & munitions	Weaponry	C-IED
	Munitions	Simulation
	Missiles	Maintenance & ACV
	Demilitarisation	Auxiliary industry & spare parts
Electronics, communications and ICT	Radars	Systems & equipment
	Electronic warfare	Simulation
	C4ISR	Maintenance & ACV
	Cyber-defence	ICT
	Protection & surveillance	
Logistics, auxiliary & services	Campaign logistics	Auxiliary industry & machinery
	Infrastructures	Services
	CBRN	Consumables
	Uniforms & equipment	Security
	Food	Other
	Medicine and health	
Consulting & engineering	Consulting & engineering	

### Fourteen - Assembly & dismantling

Exhibitors must respect all provisions in force related to accident and fire prevention.

For free-design stands:

- Assembly: from Saturday 13 to Tuesday 16 May 2023 from 8.30am to 9.30pm.
- Dismantling: Friday 19 May 2023 from 3.30 to 9.30pm (only removal of small items). Saturday 20 May 2023 from 8.30am to 9.30pm and Sunday 21 May 2023 from 8.30am to 3.30pm.

For free-design stands, exhibitors may request Event organisation for a quote for extending the assembly times and shall be billed after receiving acceptance. This extension shall only be permitted after submitting the payment receipt for the bill at least 60 days before the assembly start date of the Exhibition.

For modular stands:

- Assembly: Tuesday 16 May 2023 from 12.30 to 9.30pm.
- Dismantling: Friday 19 May 2023 from 3.30 to 9.30pm. Saturday 20 May 2023 from 8.30am to 9.30pm and Sunday 21 May 2023 from 8.30am to 3.30pm.

The entry of assemblers and participants, or assembly tasks and equipping the stands shall not be permitted outside of the dates and times set out above.

Exhibitors that have not fully paid for the space booked and the costs of the services requested shall not be authorised to occupy their spaces and shall not be given their stands.

During the days of the event, exhibitors can access their stands starting at 8.30am and leave them when the exhibition closes and until 7.00pm.

Exhibitors are obligated to staff and remain with the products exhibited in their stands throughout the period the exhibition is operational. Breach of this regulation could entail the loss of the right to preferential renewal of the space.

After the period established for dismantling the stand has ended, all materials still remaining in the pavilion shall be removed by IFEMA, with exhibitors losing all rights to claim for damages and losses to them. Further, exhibitors shall be responsible for paying expenses for their removal, billed by IFEMA at its established rates.

**Fifteen - Jurisdiction**

The present form, after your application has been signed and has a binding nature, along with the document GENERAL TERMS & CONDITIONS FOR PARTICIPATION AT FEINDEF 2023, represent your participation agreement at FEINDEF 2023. This agreement is private. For all matters that arise from its interpretation and application, the parties submit to the jurisdiction of the competent courts and tribunals of Madrid, expressly waiving any other jurisdiction that could apply to them.

**EXHIBITOR SIGNATURE AND STAMP**

Date: .....